

**THE CITY OF FREDERICK
MAYOR AND BOARD OF ALDERMEN**

ORDINANCE NO: G-23-12

AN ORDINANCE concerning

Authorized positions for Fiscal Year 2024

FOR the purpose of revising the Fiscal Year 2024 Position Schedule by

BY amending Ordinance No. G-23-08

BACKGROUND

On May 18, 2023, the Board of Aldermen enacted Ordinance No. G-23-08, which adopted the fiscal year 2024 position schedule.

The Department of Housing and Human Services (DHHS), as a part of its ongoing efforts to develop and seek efficiencies in program delivery and operations, has determined that the manager of child and adult food programs should also perform the essential duties of the former supervisor of food and nutrition. The supervisor of food and nutrition position (grade 5) was vacant at the time of the enactment of Ordinance No. G-23-08 and was not included therein. DHHS wishes to upgrade the manager of child and adult food program position from a grade 5 to a grade 6, in recognition of the additional job responsibilities being required of that position. The Board of Aldermen desires to accept such proposal and revise the position schedule accordingly.

SECTION I. NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK, That

- (a) The FY 2024 position schedule, as originally adopted by Ordinance No. G-23-08, is hereby revised by changing the grade of the manager of child and adult food programs, under Housing and Human Services, to a grade 6.
- (b) The new position schedule, revised in accordance with the foregoing, is attached hereto as Exhibit A and incorporated herein by this reference. This new position schedule supersedes the amended position schedule adopted by Ordinance No. G-23-08.

SECTION II. AND BE IT FURTHER ENACTED AND ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK, That this ordinance shall take effect on the date it is signed by the Mayor.

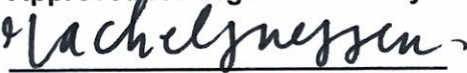
APPROVED: July 7, 2023


MICHAEL C. O'CONNOR, Mayor

PASSED: July 6, 2023


**MICHAEL C. O'CONNOR, President,
Board of Aldermen**

Approved for Legal Sufficiency:


City Attorney

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Mayor's Office

1111	Mayor	N/A	2088
1111	Member of the Board of Aldermen	N/A	1044
1111	Member of the Board of Aldermen	N/A	1044
1111	Member of the Board of Aldermen	N/A	1044
1111	Member of the Board of Aldermen	N/A	1044
1111	Member of the Board of Aldermen	N/A	1044
1111	Chief of Staff	15	2088
1111	Executive Office Manager	6	2088
1111	Legislative Assistant	5	2088
1111	Front Desk Associate	1	2088
1111	Administrative Assistant	2	2088

Equity and Inclusion

1112	Manager of Equity and Inclusion	10	2088
1112	Business Outreach Coordinator	6	2088

City Clerk

1113	City Clerk	6	2088
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Strategic Planning

1114	Director of Strategic Planning and Executive Projects	14	2088
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Legal

1121	City Attorney	15	2088
1121	Asst. City Attorney I, II	11-12	2088
1121	Asst. City Attorney I, II	11-12	2088
1121	Asst. City Attorney I, II	11-12	2088
1121	Paralegal I, II	5-6	2088
1121	Office Manager	5	2088

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Finance

1221	Director of Finance	14	2088
1221	Accountant I, II, III	6-8	2088
1221	Accountant I, II, III	6-8	2088
1221	Accountant I, II, III	6-8	2088
1221	Accountant I, II, III	6-8	2088
1221	Accountant I, II, III	6-8	2088
1221	Payroll Administrator	5	2088
1221	Junior Accountant	4	2088
1221	Senior Account Specialist	4	2088
1221	Accounting Assistant	3	2088
1221	Account Specialist	2	2088
1221	Account Specialist	2	2088
1221	Account Specialist	2	2088

Purchasing

1222	Manager of Purchasing	11	2088
1222	Assistant Manager of Purchasing	8	2088
1222	Supervisor of Purchasing & Warehousing	7	2088
1222	Procurement Coordinator	3	2088
1222	Warehouse Coordinator	1	2088
1222	Accounts Payable Specialist	2	2088
1222	Accounts Payable Specialist	2	2088
1222	Warehouse Coordinator	1	2088
1222	Inventory Counters	N/A	288

Budget

1223	Director of Budget and Administration	15	2088
1223	Manager of Budget	11	2088
1223	Administrative Assistant	2	1044

Information Technology

A	Manager of Information Technology	12	1461.6
B	Assistant Manager of Information Technology	10	1044
1231	Network Systems Administrator	8	2088
1231	Network Systems Administrator	8	2088

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
1231	Help Desk Technician I, II	4-5	2088
1231	Help Desk Technician I, II	4-5	2088

(A) 1231 -	70%
(A) 1232	30%
(B) 1231-	50%
(B) 1232-	50%

Geographic Information Systems

A	Manager of Information Technology	12	626
B	Assistant Manager of Information Technology	10	1044
C	GIS Analyst	5	1461.6
C	GIS Administrator	8	1461.6

(A) 1231 -	70%
(A) 1232	30%
(B) 1231-	50%
(B) 1232-	50%
(C) 1232 -	70%
(C) 3311 -	20%
(C) 3531 -	10%

Communications

1233	Manager of Communications	11	2088
1233	Public Information and Community Outreach Coordinator	5	2088
1233	Community Engagement Specialist	5	2088
1233	Production Supervisor	6	2088
1233	Video Producer	4	2088
1233	Multimedia Technician	3	2088
1233	Community Engagement Specialist	5	2088
1233	Community Engagement Specialist	5	2088
1233	Part-time Positions	N/A	250

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Human Resources

1241	Director of Human Resources	14	2088
1241	Manager of Human Resources	11	2088
1241	Human Resources Administrator	6	2088
1241	Benefits Specialist	6	2088
1241	Human Resources Coordinator	5	2088
1241	Human Resources Generalist	7	2088

Risk, Safety, and Compliance

1242	Manager of Risk, Safety and Compliance	11	2088
1242	Risk Compliance Specialist	7	2088
1242	Program Specialist	7	2088
1242	Training Coordinator	5	2088

Emergency Management

1245	Emergency Manager	11	2088
1245	Security Coordinator	5	2088

Planning

1251	Deputy Director for Planning	13	2088
1251	Manager of Current Planning	11	2088
1251	Manager of Community Planning and Urban Design	11	2088
1251	Planner I, II, III	7-9	2088
1251	Planner I, II, III	7-9	2088
1251	Planner I, II, III	7-9	2088
1251	Planner I, II, III	7-9	2088
1251	Planner I, II, III	7-9	2088
1251	Planner I, II, III	7-9	2088
1251	Planner I, II, III	7-9	2088
1251	Planner I, II, III	7-9	2088
1251	Planning Technician	5	2088
1251	Office Manager	5	2088
1251	Administrative Assistant	2	2088
1251	Administrative Assistant	2	2088
1251	Intern	N/A	320

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Code Enforcement

1253	Manager of Code Enforcement	11	2088
1253	Assistant Manager of Code Enforcement	9	2088
1253	Code Enforcement Inspector I, II, III	4-6	2088
1253	Code Enforcement Inspector I, II, III	4-6	2088
1253	Code Enforcement Inspector I, II, III	4-6	2088
1253	Code Enforcement Inspector I, II, III	4-6	2088
1253	Code Enforcement Inspector I, II, III	4-6	2088
1253	Code Enforcement Inspector I, II, III	4-6	2088
1253	Code Enforcement Inspector I, II, III	4-6	2088
1253	Code Enforcement Inspector I, II, III	4-6	2088
1253	Code Enforcement Inspector I, II, III	4-6	2088
1253	Office Manager	5	2088
1253	Administrative Assistant	2	2088
1253	Administrative Assistant	2	2088

Facility Maintenance

1262	Superintendent of Facilities	10	2088
1262	Supervisor of Building Maintenance	8	2088
1262	General Tradesperson I, II, III, IV	1 - 4	2088
1262	General Tradesperson I, II, III, IV	1 - 4	2088
1262	General Tradesperson I, II, III, IV	1 - 4	2088
1262	General Tradesperson I, II, III, IV	1 - 4	2088
1262	General Tradesperson I, II, III, IV	1 - 4	2088
1262	General Tradesperson I, II, III, IV	1 - 4	2088
1262	General Tradesperson I, II, III, IV	1 - 4	2088
1262	General Tradesperson I, II, III, IV	1 - 4	2088
1262	General Tradesperson I, II, III, IV	1 - 4	2088
A	Office Manager	5	417.6

(A) 1262 -	20%
(A) 3421 -	20%
(A) 3511 -	20%
(A) 3521 -	20%
(A) 3522 -	20%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Facility Administration

1263	Manager of Facilities	7	2088
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Special Events

A	Supervisor of Recreation	6	522
1272	Events Coordinator	5	2088
1272	Development and Fundraising Program Manager	6	2088

(A) 1272 -

25%

(A) 4211 -

75%

Police

2111	Chief of Police	15	2088
2111	Manager of Fiscal Affairs	9	2088
2111	Network Systems Administrator	8	2088
2111	Crime Analyst	5	2088
2111	Crime Analyst - Grant Funded	5	2088
2111	Safe Streets Coordinator	6	2088
2111	Manager of Emergency Communications Center	9	2088
2111	Supervisor of Emergency Communications Center	7	2088
2111	Supervisor of Emergency Communications Center	7	2088
2111	False Alarm Reduction Coordinator	3	2088
2111	Assistant Supervisor for Emergency Communications Center	6	2088
2111	Assistant Supervisor for Emergency Communications Center	6	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Assistant Supervisor for Emergency Communications Center	6	2088
2111	Assistant Supervisor for Emergency Communications Center	6	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Emergency Communications Specialist I, II, III	3-5	2088
2111	Records Specialist	2	2088
2111	Records Specialist	2	2088
2111	Evidence & Property Custodian	3	2088
2111	Supervisor of Records and Agency Accreditation	6	2088
2111	Records Specialist	2	2088
2111	Evidence & Property Custodian	3	2088
2111	Records Specialist	2	2088
2111	Manager of Records and Agency Accreditation	8	2088
2111	Office Manager	5	2088
2111	Administrative Assistant	2	2088
2111	Administrative Assistant	2	2088
2111	Administrative Assistant	2	2088
2111	Victim Services Advocate	4	2088
2111	Supervisor of Victim Services	7	2088
2111	Supervisor of Crime Scene Investigations	7	2088
2111	Crime Scene Investigator	5	2088
2111	Crime Scene Investigator	5	2088
2111	Crime Scene Investigator	5	2088
2111	Administrative Assistant	2	2088
2111	Special Vehicle Coordinator	2	1044
2111	Automated Enforcement Coordinator	4	1404
2111	Background Investigator	6	2088
2111	Background Investigator	6	1404
2111	Background Investigator	6	1404
2111	Fleet Maintenance Coordinator	3	1404
2111	Substance Abuse Coordinator	6	1300
2111	Police Program Outreach Coordinator	3	1404
2111	Body Camera Specialist	5	2088
2111	Emergency Communications Specialist I, II, III	3-5	900

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Building Inspection

2311	Chief Building Code Official	12	2088
2311	Assistant Building Code Official	9	2088
A	Supervisor of Permits and Licenses	6	835.2
2311	Senior Plans Reviewer	8	2088
2311	Plans Reviewer	7	2088
2311	Senior Building Inspector	8	2088
2311	Building Inspector	5	2088
2311	Building Inspector	5	2088
2311	Fire Protection Engineer	10	2088
2311	Fire System Inspector	7	2088
2311	Permits Technician	3	2088
2311	Permits Technician	3	2088
2311	Permits Technician	3	2088
2311	Administrative Assistant	2	2088
2311	Permits Technician	3	2088
2311	Fire System Inspector	7	2088

(A) 2311 - 40%
(A) 2312 - 30%
(A) 2321 - 30%

Electrical Inspection

B	Permits Technician	3	1044
A	Supervisor of Permits and Licenses	6	626.4
2312	Senior Electrical Inspector	7	2088
2312	Electrical Inspector	5	2088

(A) 2311 - 40%
(A) 2312 - 30%
(A) 2321 - 30%
(B) 2312 - 50%
(B) 2321 - 50%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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DPW Projects

2313	Manager of DPW Projects and Inspections	10	2088
2313	Assistant Manager of DPW Projects and Inspections	8	2088
2313	DPW Project Manager I, II	8-9	2088
A	DPW Project Manager I, II	8-9	2088
2313	Project Inspector I, II, III	4-6	2088
2313	Project Inspector I, II, III	4-6	2088
2313	Project Inspector I, II, III	4-6	2088
2313	Project Inspector I, II, III	4-6	2088
2313	Project Inspector I, II, III	4-6	0
2313	Contracts Manager	7	2088
2313	Office Manager	5	2088

(A) 2313 -

0%

(A) 3311 -

100%

Plumbing Inspection

A	Supervisor of Permits and Licenses	6	626.4
B	Permits Technician	3	1044
2321	Senior Plumbing Inspector	7	2088
2321	Plumbing Inspector	5	2088

(A) 2311-

40%

(A) 2312 -

30%

(A) 2321 -

30%

(B) 2312 -

50%

(B) 2321 -

50%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Public Works Administration

A	Director of Public Works	15	835.2
A	Deputy Director of Engineering and Operations	14	835.2
3111	Asst. Deputy Dir. Operations - GF	12	2088
A	Administrator of Special Projects	8	835.2
3111	Supervisor of Support Services	7	2088
3111	Communications Clerk	1	2088
3111	Communications Clerk	1	2088
3111	Communications Clerk	1	2088
3111	Watchman	1	2088
3111	Watchman	1	2088
3111	Administrative Assistant	2	1044
3111	Part-time Positions	N/A	7430

(A) 3111 -	40%
(A) 3311 -	57%
(A) 3531 -	3%

Vehicle and Equipment Maintenance

3112	Superintendent of Fleet Management	10	2088
3112	Supervisor of Equipment Maintenance	8	2088
3112	Mechanical Maintenance Foreman	5	2088
3112	Mechanical Technician I, II, III, IV	1-4	2088
3112	Mechanical Technician I, II, III, IV	1-4	2088
3112	Mechanical Technician I, II, III, IV	1-4	2088
3112	Mechanical Technician I, II, III, IV	1-4	2088
3112	Mechanical Technician I, II, III, IV	1-4	2088
3112	Mechanical Technician I, II, III, IV	1-4	2088
3112	Mechanical Technician I, II, III, IV	1-4	2088
3112	Mechanical Technician I, II, III, IV	1-4	2088
3112	Welder	3	2088
3112	Preventative Maintenance Coordinator	3	2088

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Sustainability

A	Manager of Sustainability	11	730.8
3113	Sustainability Outreach Coordinator	6	2088

(A) 3113 - 35%
(A) 3311- 30%
(A) 3531 - 35%

Engineering

3121	Manager of Engineering	12	2088
2313	CIP Program Manager	11	2088
B	Supervisor of Hydrology/Hydraulics	11	1044
3121	Supervisor of Surveying & Mapping	11	2088
3121	Supervisor of Traffic Engineering	11	2088
3121	Supervisor of Land Development	11	2088
A	Supervisor of Utilities Engineering	11	0
3121	Project Engineer, Land Development I, II	8-9	2088
3121	Traffic Engineer I, II	8-9	2088
D	Stormwater Management Engineer	9	0
C	Utilities Allocation Associate	6	0
3121	Engineering Technician I, II, III	4-6	2088
3121	Engineering Technician I, II, III	4-6	2088
3121	Engineering Technician I, II, III	4-6	2088
3121	Office Manager	5	2088
3121	Project Engineer I, II	8-9	2088
3121	Administrative Assistant	2	2088
3121	Intern	N/A	500

(A) 3311 - 40%
(A) 3331 - 20%
(A) 3411 - 10%
(A) 3412 - 20%
(A) 3413 - 10%
(A) 3121 - 0%
(B) 3121 - 50%
(B) 3531 - 50%
(C) 3311 - 100%
(D) 3531- 100%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Water Service

A	Director of Public Works	15	1190.16
A	Deputy Director of Engineering and Operations	14	1190.16
D	Assistant Deputy Director Operations - Utilities	12	709.92
A	Administrator of Special Projects	8	1190.16
B	Supervisor of Utilities Engineering	11	835.2
C	GIS Analyst	5	417.6
C	GIS Administrator	8	417.6
3311	Superintendent Of Water Services	10	2088
3311	Assistant Superintendent of Water Services	8	2088
3311	Water Foreman	5	2088
3311	Utility Maintenance Technician I, II, III, IV	1-4	2088
3311	Utility Maintenance Technician I, II, III, IV	1-4	2088
3311	Utility Maintenance Technician I, II, III, IV	1-4	2088
3311	Utility Maintenance Technician I, II, III, IV	1-4	2088
3311	Utility Maintenance Technician I, II, III, IV	1-4	2088
3311	Utility Maintenance Technician I, II, III, IV	1-4	2088
3311	Water Meter Coordinator	3	2088
3311	Utility Maintenance Technician I, II, III, IV	1-4	2088
E	Office Manager	5	261
3311	Water Meter Technician III	3	2088
3311	Utility Maintenance Technician I, II, III, IV	1-4	2088
3311	Water Meter Technician III	3	2088
F	Utilities Allocation Associate	6	2088
G	Manager of Sustainability	11	626.4
H	DPW Projects Manager I, II	8-9	2088

(A) 3111 -	40%
(A) 3311 -	57%
(A) 3531 -	3%
(B) 3311 -	40%
(B) 3331 -	20%
(B) 3411 -	10%
(B) 3412 -	20%
(B) 3413 -	10%
(C) 1232 -	70%
(C) 3311 -	20%
(C) 3531 -	10%

The City of Frederick, Maryland
 Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
(D) 3311 -		34%	
(D) 3412-		33%	
(D) 3531 -		33%	
(E) 3311 -		13%	
(E) 3321 -		13%	
(E) 3331 -		13%	
(E) 3411 -		13%	
(E) 3412 -		13%	
(E) 3413 -		13%	
(E) 3531 -		13%	
(E) 3414		13%	
(G) 3113 -		35%	
(G) 3311-		30%	
(G) 3531 -		35%	

Water Quality

3321	Supervisor Of Water Quality	9	2088
3321	Water Quality Lab Coordinator	5	2088
3321	Water Quality Technician IV	4	2088
E	Office Manager	5	261

(E) 3311 -	12.5%
(E) 3321 -	12.5%
(E) 3331 -	12.5%
(E) 3411 -	12.5%
(E) 3412 -	12.5%
(E) 3413 -	12.5%
(E) 3531 -	12.5%
(E) 3414	12.5%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Water Treatment

A	Supervisor of Utilities Engineering	11	417.6
3331	Superintendent of Water Treatment	10	2088
3331	Assistant Superintendent of Water Treatment	8	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV - Plant/Fishing Creek	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
B	Office Manager	5	261
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088
3331	Water Treatment Operator I, II, III, IV	1-4	2088

(A) 3311 -	40%
(A) 3331 -	20%
(A) 3411 -	10%
(A) 3412 -	20%
(A) 3413 -	10%
(B) 3311 -	12.5%
(B) 3321 -	12.5%
(B) 3331 -	12.5%
(B) 3411 -	12.5%
(B) 3412 -	12.5%
(B) 3413 -	12.5%

The City of Frederick, Maryland
 Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
(B) 3531 -		12.5%	
(B) 3414		12.5%	

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Wastewater Treatment

A	Supervisor of Utilities Engineering	11	208.8
3411	Superintendent of Wastewater Treatment	10	2088
3411	Assistant Superintendent of Wastewater Treatment	8	2088
3411	Wastewater Pretreatment Coordinator	7	2088
3411	Pretreatment Technician	4	2088
3411	Senior Operator	6	2088
3411	Lead Wastewater Treatment Operator	5	2088
3411	Wastewater Treatment Operator I, II, III, IV	1-4	2088
3411	Wastewater Treatment Operator I, II, III, IV	1-4	2088
3411	Wastewater Treatment Operator I, II, III, IV	1-4	2088
3411	Wastewater Treatment Operator I, II, III, IV	1-4	2088
3411	Wastewater Treatment Operator I, II, III, IV	1-4	2088
3411	Wastewater Treatment Operator I, II, III, IV	1-4	2088
3411	Wastewater Treatment Operator I, II, III, IV	1-4	2088
3411	Wastewater Treatment Operator I, II, III, IV	1-4	2088
3411	Wastewater Treatment Operator I, II, III, IV	1-4	2088
B	Office Manager	5	261
3411	Lead Wastewater Treatment Operator	5	2088
3411	Wastewater Treatment Operator I, II, III, IV	1-4	2088
C	Project Inspector I, II, III	4-6	2088
3411	Administrative Assistant	2	2088
3411	Pretreatment Technician	4	2088

(A) 3311 -	40%
(A) 3331 -	20%
(A) 3411 -	10%
(A) 3412 -	20%
(A) 3413 -	10%
(B) 3311 -	12.5%
(B) 3321 -	12.5%
(B) 3331 -	12.5%
(B) 3411 -	12.5%
(B) 3412 -	12.5%
(B) 3413 -	12.5%
(B) 3531 -	12.5%
(B) 3414	12.5%
(C) 2313 -	0%
(C) 3411 -	100%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Sewer Maintenance

A	Supervisor of Utilities Engineering	11	417.6
D	Assistant Deputy Director Operations - Utilities	12	689.04
B	Superintendent of Sewer and Storm Collections	10	1392.70
B	Assistant Superintendent of Sewer and Storm Collections	8	1392.70
B	Sewer Foreman	5	1392.70
B	Utility Maintenance Technician I, II, III, IV	1-4	1392.70
B	Utility Maintenance Technician I, II, III, IV	1-4	1392.70
C	Office Manager	5	261.00
B	Utility Maintenance Technician I, II, III, IV	1-4	1392.70
B	Utility Maintenance Technician I, II, III, IV	1-4	1392.70
B	Utility Maintenance Technician I, II, III, IV	1-4	1392.70
B	Utility Maintenance Technician I, II, III, IV	1-4	1392.70

(A) 3311 -	40%
(A) 3331 -	20%
(A) 3411 -	10%
(A) 3412 -	20%
(A) 3413 -	10%
(B) 3412 -	67%
(B) 3531 -	33%
(C) 3311 -	12.5%
(C) 3321 -	12.5%
(C) 3331 -	12.5%
(C) 3411 -	12.5%
(C) 3412 -	12.5%
(C) 3413 -	12.5%
(C) 3531 -	12.5%
(C) 3414 -	12.5%
(D) 3311 -	34.0%
(D) 3412 -	33.0%
(D) 3531 -	33.0%

The City of Frederick, Maryland
 Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Inflow and Infiltration

A	Supervisor of Utilities Engineering	11	208.8
3413	Inflow & Infiltration Technician I, II, III, IV	1-4	2088
B	Office Manager	5	261
3413	Inflow & Infiltration Technician I, II, III, IV	1-4	2088
3413	Inflow & Infiltration Technician I, II, III, IV	1-4	2088

(A) 3311 -	40%
(A) 3331 -	20%
(A) 3411 -	10%
(A) 3412 -	20%
(A) 3413 -	10%
(B) 3311 -	12.5%
(B) 3321 -	12.5%
(B) 3331 -	12.5%
(B) 3411 -	12.5%
(B) 3412 -	12.5%
(B) 3413 -	12.5%
(B) 3531 -	12.5%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Plant Maintenance

3414	Superintendent of Water & Sewer Facility Maintenance	10	2088
3414	Assist Superintendent of Water & Sewer Facility Maintenance	8	2088
3414	SCADA Systems Administrator	8	2088
3414	Generator Mechanic Technician IV	4	2088
3414	Plant Maintenance Technician I, II, III, IV, V	1-5	2088
3414	Plant Maintenance Technician I, II, III, IV, V	1-5	2088
3414	Plant Maintenance Technician I, II, III, IV, V	1-5	2088
3414	Plant Maintenance Technician I, II, III, IV, V	1-5	2088
3414	Plant Maintenance Foreman	6	2088
3414	Plant Maintenance Technician I, II, III, IV, V	1-5	2088
3414	Plant Maintenance Technician I, II, III, IV, V	1-5	2088
3414	Plant Maintenance Technician I, II, III, IV, V	1-5	2088
3414	Plant Maintenance Foreman	6	2088
3414	Plant Maintenance Technician I, II, III, IV, V	1-5	2088
3414	Plant Maintenance Technician I, II, III, IV, V	1-5	2088
A	Office Manager	5	261

(A) 3311 -	12.5%
(A) 3321 -	12.5%
(A) 3331 -	12.5%
(A) 3411 -	12.5%
(A) 3412 -	12.5%
(A) 3413 -	12.5%
(A) 3531 -	12.5%
(A) 3414 -	12.5%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Waste Collection

3421	Superintendent of Sanitation	10	2088
3421	Assistant Superintendent of Sanitation	8	2088
3421	Equipment/Truck Driver Operator I, II, III, IV	1-4	2088
3421	Equipment/Truck Driver Operator I, II, III, IV	1-4	2088
3421	Equipment/Truck Driver Operator I, II, III, IV	1-4	2088
3421	Equipment/Truck Driver Operator I, II, III, IV	1-4	2088
3421	Equipment/Truck Driver Operator I, II, III, IV	1-4	2088
3421	Equipment/Truck Driver Operator I, II, III, IV	1-4	2088
3421	Equipment/Truck Driver Operator I, II, III, IV	1-4	2088
3421	Equipment/Truck Driver Operator I, II, III, IV	1-4	2088
3421	Equipment/Truck Driver Operator I, II, III, IV	1-4	2088
3421	Equipment/Truck Driver Operator I, II, III, IV	1-4	2088
3421	Equipment/Truck Driver Operator I, II, III, IV	1-4	2088
3421	Refuse Collector	1	2088
3421	Refuse Collector	1	2088
3421	Equipment/Truck Driver Operator I, II, III, IV	1-4	2088
3421	Refuse Collector	1	2088
3421	Refuse Collector	1	2088
3421	Refuse Collector	1	2088
3421	Refuse Collector	1	2088
3421	Refuse Collector	1	2088
3421	Refuse Collector	1	2088
3421	Refuse Collector	1	2088
3421	Refuse Collector	1	2088
3421	Refuse Collector	1	2088
A	Office Manager	5	417.6
3421	Refuse Collector Part-time	1	1044

(A) 1262 -	20%
(A) 3421 -	20%
(A) 3511 -	20%
(A) 3521 -	20%
(A) 3522 -	20%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Street Sweeping

3422	Street Sweeping Technician I, II, III, IV	1-4	2088
3422	Street Sweeping Technician I, II, III, IV	1-4	2088
3422	Street Sweeping Technician I, II, III, IV	1-4	2088
3422	Street Sweeping Technician I, II, III, IV	1-4	2088

Street Maintenance

3511	Superintendent of Street Maintenance	10	2088
3511	Assistant Superintendent of Street Maintenance	8	2088
3511	Street Maintenance Technician I, II, III, IV	1-4	2088
3511	Street Maintenance Foreman	5	2088
3511	Street Maintenance Foreman	5	2088
3511	Street Maintenance Technician I, II, III, IV	1-4	2088
3511	Street Maintenance Technician I, II, III, IV	1-4	2088
3511	Street Maintenance Technician I, II, III, IV	1-4	2088
3511	Street Maintenance Technician I, II, III, IV	1-4	2088
3511	Street Maintenance Technician I, II, III, IV	1-4	2088
3511	Street Maintenance Technician I, II, III, IV	1-4	2088
3511	Street Maintenance Technician I, II, III, IV	1-4	2088
3511	Street Maintenance Technician I, II, III, IV	1-4	2088
3511	Street Maintenance Technician I, II, III, IV	1-4	2088
A	Office Manager	5	417.6
3512	Part-time Snow Rem-Season	N/A	100
3512	Part-time Snow Removal	N/A	100

(A) 1262 -	20%
(A) 3421 -	20%
(A) 3511 -	20%
(A) 3521 -	20%
(A) 3522 -	20%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Street Lights and Traffic Signals

3521	Superintendent of Street Lights and Traffic Control	10	2088
3521	Assist Superintendent of Street Lights and Traffic Control	8	2088
3521	Electrical Technician I, II, III, IV	1-4	2088
3521	Electrical Technician I, II, III, IV	1-4	2088
3521	Electrical Technician I, II, III, IV	1-4	2088
3521	Electrical Technician I, II, III, IV	1-4	2088
3521	Electrical Technician I, II, III, IV	1-4	2088
3521	Electrical Technician I, II, III, IV	1-4	2088
3521	Electrical Technician I, II, III, IV	1-4	2088
3521	Electrical Technician I, II, III, IV	1-4	2088
3521	Electrical Technician I, II, III, IV	1-4	2088
3521	Electrical Technician I, II, III, IV	1-4	2088
3521	Electrical Technician I, II, III, IV	1-4	2088
3521	Electrical Technician I, II, III, IV	1-4	2088
3521	Electrical Technician I, II, III, IV	1-4	2088
A	Office Manager	5	417.6

(A) 1262 -	20%
(A) 3421 -	20%
(A) 3511 -	20%
(A) 3521 -	20%
(A) 3522 -	20%

Traffic Lines and Signs

3522	Signs and Markings Foreman	5	2088
3522	Paint and Sign Technician I, II, III, IV	1-4	2088
3522	Paint and Sign Technician I, II, III, IV	1-4	2088
3522	Paint and Sign Technician I, II, III, IV	1-4	2088
3522	Paint and Sign Technician I, II, III, IV	1-4	2088
A	Office Manager	5	417.6
3522	Paint and Sign Technician I PT	1	750

(A) 1262 -	20%
(A) 3421 -	20%
(A) 3511 -	20%
(A) 3521 -	20%
(A) 3522 -	20%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Stormwater Management

A	Director of Public Works	15	62.64
A	Deputy Director of Engineering and Operations	14	62.64
H	Assistant Deputy Director Operations - Utilities	12	689.04
A	Administrator of Special Projects	8	62.64
B	Superintendent of Sewer and Storm Collections	10	695.304
B	Assistant Superintendent of Sewer and Storm Collections	8	695.304
B	Sewer Foreman	5	695.304
3531	Stormwater Management Coordinator	5	2088
C	GIS Analyst	5	208.8
C	GIS Administrator	8	208.8
B	Utility Maintenance Technician I, II, III, IV	1-4	695.304
B	Utility Maintenance Technician I, II, III, IV	1-4	695.304
D	Office Manager	5	261
B	Utility Maintenance Technician I, II, III, IV	1-4	695.304
B	Utility Maintenance Technician I, II, III, IV	1-4	695.304
B	Utility Maintenance Technician I, II, III, IV	1-4	695.304
B	Utility Maintenance Technician I, II, III, IV	1-4	695.304
3531	Utility Maintenance Technician I, II, III, IV	1-4	2088
3531	Utility Maintenance Technician I, II, III, IV	1-4	2088
E	Supervisor of Hydrology/Hydraulics	11	1044
F	Manager of Sustainability	11	730.8
G	Stormwater Management Engineer	9	2088
3531	Utility Maintenance Technician I, II, III, IV	1-4	2088

(A) 3111 -	40%
(A) 3311 -	57%
(A) 3531 -	3%
(B) 3412 -	67%
(B) 3531 -	33%
(C) 1232 -	70%
(C) 3311 -	20%
(C) 3531 -	10%
(D) 3311 -	12.5%
(D) 3321 -	12.5%
(D) 3331 -	12.5%
(D) 3411 -	12.5%
(D) 3412 -	12.5%

The City of Frederick, Maryland
 Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
(D) 3413 -		12.5%	
(D) 3531 -		12.5%	
(D) 3414-		12.5%	
(E) 3121 -		50%	
(E) 3531		50%	
(F) 1251 -		35%	
(F) 3311 -		30%	
(F) 3531 -		35%	
(G) 3531 -		100%	
(H) 3311 -		34%	
(H) 3412 -		33%	
(H) 3531 -		33%	

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Public Parking

A	Manager of Parking	11	835.2
A	Assistant Manager of Parking	8	835.2
3611	Parking Meter Technician	2	2088
3611	Senior Parking Technician	3	2088
3611	Parking Associate	2	2088
3611	Parking Associate	2	2088
3611	Parking Associate	2	1404
3611	Parking Associate	2	1404
3611	Parking Associate	2	1404
3611	Parking Associate	2	1404
3611	Parking Associate	2	1404
3611	Parking Enforcement Monitor	1	1404
3611	Parking Enforcement Monitor	1	1404
3611	Parking Enforcement Monitor	1	1404
3611	Parking Enforcement Monitor	1	1404
3611	Parking Enforcement Monitor	1	1404
3611	Parking Enforcement Monitor	1	1404
3611	Parking Enforcement Monitor	1	1404
3611	Parking Enforcement Monitor	1	1404

(A) 3611 -	40%
(A) 3621 -	12%
(A) 3622 -	12%
(A) 3623 -	12%
(A) 3624 -	12%
(A) 3625 -	12%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Church Street Deck

A	Manager of Parking	11	250.56
A	Assistant Manager of Parking	8	250.56
3621	Custodian	1	1404
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8

(A) 3611 -	40%
(A) 3621 -	12%
(A) 3622 -	12%
(A) 3623 -	12%
(A) 3624 -	12%
(A) 3625 -	12%
(B) 3621 -	20%
(B) 3622 -	20%
(B) 3623 -	20%
(B) 3624 -	20%
(B) 3625 -	20%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Court Street Deck

A	Manager of Parking	11	250.56
A	Assistant Manager of Parking	8	250.56
3622	Custodian	1	1404
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8

(A) 3611 -	40%
(A) 3621 -	12%
(A) 3622 -	12%
(A) 3623 -	12%
(A) 3624 -	12%
(A) 3625 -	12%
(B) 3621 -	20%
(B) 3622 -	20%
(B) 3623 -	20%
(B) 3624 -	20%
(B) 3625	20%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Carroll Creek Deck

A	Manager of Parking	11	250.56
A	Assistant Manager of Parking	8	250.56
3623	Custodian	1	1404
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8

(A) 3611 -	40%
(A) 3621 -	12%
(A) 3622 -	12%
(A) 3623 -	12%
(A) 3624 -	12%
(A) 3625 -	12%
(B) 3621 -	20%
(B) 3622 -	20%
(B) 3623 -	20%
(B) 3624 -	20%
(B) 3625	20%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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West Patrick Street Deck

A	Manager of Parking	11	250.56
A	Assistant Manager of Parking	8	250.56
3624	Custodian	1	1404
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8

(A) 3611 -	40%
(A) 3621 -	12%
(A) 3622 -	12%
(A) 3623 -	12%
(A) 3624 -	12%
(A) 3625 -	12%
(B) 3621 -	20%
(B) 3622 -	20%
(B) 3623 -	20%
(B) 3624 -	20%
(B) 3625	20%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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East All Saints Street Deck

A	Manager of Parking	11	250.56
A	Assistant Manager of Parking	8	250.56
3625	Custodian	1	1404
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8
B	Security Parking	1	280.8

(A) 3611 -	40%
(A) 3621 -	12%
(A) 3622 -	12%
(A) 3623 -	12%
(A) 3624 -	12%
(A) 3625 -	12%
(B) 3621 -	20%
(B) 3622 -	20%
(B) 3623 -	20%
(B) 3624 -	20%
(B) 3625	20%

Airport

3711	Airport Manager	12	2088
3711	Assistant Airport Manager	8	2088
3711	Airport Operations Coordinator	3	2088
3711	Airport Operations Coordinator	3	800
3711	Administrative Assistant	2	1044

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Parks

4111	Superintendent of Parks	10	2088
4111	Assistant Superintendent of Parks	8	2088
4111	Supervisor of Tree Maintenance/Arborist	6	2088
4111	Horticulturist	5	2088
4111	Crew Leader	5	2088
4111	Crew Leader	5	2088
4111	Crew Leader	5	2088
4111	Crew Leader	5	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Tree Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Tree Technician I, II, III, IV	1-4	2088
4111	Tree Technician I, II, III, IV	1-4	2088
4111	Tree Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Parks Maintenance Technician I, II, III, IV	1-4	2088
4111	Assistant Horticulturalist	2	2088
4111	Seasonal Laborers	N/A	5555

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Recreation Centers

4211	Deputy Director of Parks and Recreation	13	2088
4211	Superintendent of Recreation	10	2088
4211	Office Manager	5	2088
B	Supervisor of Recreation	6	1566
A	Supervisor of Recreation	6	1566
4211	Facilities Technician	1	2088
C	Supervisor of Recreation	6	1566
4211	Supervisor of Recreation	N/A	1205
4211	Custodian	1	1252.8
4211	Part-time Supervisors, Aides, Instructors	N/A	22280
4211	Seasonal Tennis, Summer Instructors	N/A	2653

(A) 4211 -	75%
(A) 4222 -	25%
(B) 4211 -	75%
(B) 4231 -	25%
(C) 1272	25%
(C) 4211	75%

Summer Playgrounds

A	Supervisor of Recreation	6	522
4222	Part-time Supervisors, Leaders, Counselors	N/A	6000

(A) 4211 -	75%
(A) 4222 -	25%

Swimming Pools

B	Supervisor of Recreation	6	522
4231	Part-time Supervisors, Aides, Instructors	N/A	4083

(B) 4211 -	75%
(B) 4231 -	25%

Public Art

4311	Manager of Public Art	10	2088
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The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Golf Course Maintenance

4511	Golf Course Superintendent	8	2088
4511	Mechanical Technician II	2	2088
4511	Equipment Operator I, II, III, IV	1-4	2088
4511	Seasonal Laborers	N/A	9500

Golf Course Clubhouse

4512	Head Golf Professional / General Manager	9	2088
4512	Pro Shop Manager	4	2088
4512	Golf Shop Merchandisers	N/A	5000
4512	Range Persons	N/A	5000

Golf Course Restaurant

4513	Restaurant Manager	4	2088
4513	Seasonal Laborers	N/A	2330

Weinberg Center

4911	Manager of Weinberg Center	10	2088
4911	Assistant Manager of Weinberg Center	6	2088
4911	Manager of Marketing	5	2088
4911	Box Office Manager Weinberg	2	2088
4911	Technical Manager Weinberg	7	2088
4911	Development and Fundraising Program Manager	4	2088
4911	Volunteer Coordinator	3	1044
4911	Part-time Positions	N/A	7000

New Spires Art

4913	Manager of Operations and Production	4	2088
4913	Assistant Technical Manager Weinberg	5	2088

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Community Development

A	Director of Housing and Human Services	15	104.4
A	Senior Assistant Director of Housing and Human Services	13	104.4
B	Assistant Director Housing Services	9	522
C	Grants Manager	7	1566
D	Accounting Assistant	3	104.4
E	Grants Manager	7	1566

(A) 6111 -	45%
(A) 5111 -	5%
(A) 6112 -	50%
(B) 6111 -	75%
(B) 5111 -	25%
(C) 6111 -	25%
(C) 5111 -	75%
(D) 6111-	55%
(D) 5111-	5%
(D) 6112-	40%
(E) 5111-	75%
(E) 6111-	25%

Rental Operations

A	Assistant Director FCAA Services	9	313.2
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(E) 6111 -	85%
(E) 5121 -	15%

Economic Development

5411	Director Of Economic Development	15	2088
5411	Manager of Economic Development	11	2088
5411	Business Development Specialist	9	2088
5411	Office Manager	5	2088

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
Housing and Human Services			
A	Director of Housing and Human Services	15	1879
A	Senior Assistant Director of Housing and Human Services	13	1879
6111	Assistant Director of Human Services	9	2088
6111	Administrative Assistant	2	1462
6111	Supervisor of Behavioral Health	8	2088
C	Data Administrator	5	1566
6111	Manager of Child and Adult Food Program	6	2088
6111	Case Manager I	3	2088
6111	Facilities Manager	4	2088
D	Accounting Assistant	3	1566
E	Assistant Director FCAA Services	9	1462
6111	Outreach Worker II	3	2088
H	Outreach Worker I	2	1984
6111	Culinary Specialist	2	2088
6111	Shelter Assistant	1	2088
6111	Case Manager II	5	2088
6111	Case Manager I	3	2088
6111	Case Manager I	3	2088
6111	Case Manager I	3	2088
I	Case Manager I	3	1566
6111	Outreach Worker I	2	2088
6111	Program Assistant	1	2088
6111	Outreach Worker I	2	2088
6111	Outreach Worker I	2	2088
6111	Program Assistant	1	2088
6111	Shelter Assistant	1	2088
F	Assistant Director Housing Services	9	1044
G	Grants Manager	7	835.2
6111	Housing Counselor	4	2088
6111	Housing Counselor	4	2088
6111	Manager of Weatherization Services	6	2088
6111	Weatherization Auditor	4	2088
6111	Weatherization Auditor	4	2088
6111	OHEP Manager	5	2088
6111	Intake Worker	2	2088

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
6111	Intake Worker	2	2088
6111	Intake Worker	2	2088
6111	Lead Intake Worker	3	2088
6111	Intake Worker	2	2088
6111	Outreach Worker I	3	2088
J	Case Manager I	3	1044
M	Grants Manager	7	522
6111	Part-time Positions	N/A	11200

(A) 6111 -	90%
(A) 6112 -	10%
(C) 6111 -	75%
(C) 6112 -	25%
(D) 6111-	75%
(D) 5111-	25%
(D) 6112-	50%
(E) 5121 -	50%
(F) 6111 -	70%
(F) 5111 -	30%
(G) 6111-	75%
(G) 5111 -	25%
(G) 6112 -	40%
(H) 6111	10%
(H) 6112	50%
(I) 6111 -	95%
(I) 6112 -	5%
(J) 6111 -	75%
(J) 6112 -	25%
(K) 6111 -	50%
(K) 6112 -	50%
(L) 6111 -	70%
(L) 6112 -	30%

The City of Frederick, Maryland
Position Schedule for Fiscal Year July 1, 2023 - June 1, 2024

Exhibit A

Dept	Job Title	Grade	Hours
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Community Health Center

A	Director of Housing and Human Services	15	208.8
A	Senior Assistant Director of Housing and Human Services	13	208.8
C	Data Administrator	5	208.8
D	Accounting Assistant	3	1044.0
E	Case Manager I	3	522.0
6112	Medical Director - Chief Medical Officer	N/A	2088
6112	Physician Assistant / Nurse Practitioner	10	2088
6112	Physician Assistant / Nurse Practitioner	10	2088
6112	Physician Assistant / Nurse Practitioner	10	2088
6112	Medical Assistant	3	2088
6112	Medical Assistant	3	2088
6112	Outreach Worker I	2	2088
6112	Outreach Worker I	2	104.4
6112	Registered Nurse	7	2088
6112	Supervisor of Community Health Centers	6	2088
6112	Administrative Assistant	2	626.4
6112	Case Manager I	3	1044
6112	Medical Assistant	3	2088
6112	Grants Manager	7	1044
6112	Part-time Positions	N/A	21800

(A) 6111 -	90%
(A) 6112 -	10%
(C) 6111 -	75%
(C) 6112 -	25%
(D) 6111-	50%
(D) 6112-	50%
(E) 6111 -	75%
(E) 6112 -	25%
(F) 6111 -	50%
(F) 6112 -	50%
(H) 6111	95%
(H) 6112	5%
(K) 6111 -	70%
(K) 6112 -	30%
(B) 6112	50%
(B) 6111	40%
(B) 5111	10%

THE CITY OF FREDERICK, MARYLAND
 NON COMMISSIONED & COMMISSIONED OFFICER
 FISCAL YEAR JULY 1, 2023- JUNE 30, 2024

Exhibit A

2111	12	CAPTAIN
2111	12	CAPTAIN
2111	12	LIEUTENANT
2111	12	LIEUTENANT
2111	12	LIEUTENANT
2111	12	LIEUTENANT
2111	12	LIEUTENANT
2111	12	LIEUTENANT
2111	12	LIEUTENANT
2111	12	SERGEANT
2111	12	SERGEANT
2111	12	SERGEANT
2111	12	SERGEANT
2111	12	SERGEANT
2111	12	SERGEANT
2111	12	SERGEANT
2111	12	SERGEANT
2111	12	SERGEANT
2111	12	SERGEANT
2111	12	SERGEANT
2111	12	SERGEANT
2111	12	SERGEANT

THE CITY OF FREDERICK, MARYLAND
 NON COMMISSIONED & COMMISSIONED OFFICER
 FISCAL YEAR JULY 1, 2023- JUNE 30, 2024

Exhibit A

2111	12	SERGEANT
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
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2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	CORPORAL
2111	12	PRIVATE
2111	12	PRIVATE

Exhibit A

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Exhibit A

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Exhibit A

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THE CITY OF FREDERICK, MARYLAND
NON COMMISSIONED & COMMISSIONED OFFICER
FISCAL YEAR JULY 1, 2023- JUNE 30, 2024

Exhibit A

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Exhibit A

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THE CITY OF FREDERICK, MARYLAND
NON COMMISSIONED & COMMISSIONED OFFICER
FISCAL YEAR JULY 1, 2023- JUNE 30, 2024

Exhibit A

2111	12	PRIVATE
2111	12	PRIVATE
2111	12	PRIVATE
2111	12	PRIVATE
2111	12	PRIVATE

